

IQAC Meeting Minutes
SAZOLIE COLLEGE

DATE: 13.09.2023

Venue - IQAC Room

- The meeting was attended by 12 members of Internal Quality Assessment Cell.
- The various departments were asked to maintain separate registers starting from 2022-2023 for the following
 - Class test/Assignment Registers
 - Departmental meetings
 - Departmental activities
 - Internal assessments
 - Students Progression details (Academic/Career/Certificates)
 - Department attendance (Register)
- The departments were asked to use the email id – igacsazolie@gmail.com to send all further attachments for documentation by IQAC.
- Dr. Gopal Chetri, Principal, Sazolie College encouraged the faculty to take more interest in research publications.
- A Faculty Development Program will be conducted in the month of October.
- The College (Departments) will have to conduct a National Seminar in the coming semester.
- AQAR submission for 2022-23 is underway and will have to be submitted before 31st December 2023.

Dr. Vimhaseno Neikha
IQAC Coordinator